

Living Wage Ordinance (LWO) and Worker Retention Ordinance (WRO)

Unless approved for an exemption, contractors under contracts primarily for the furnishing of services to or for the City and that involve an expenditure in excess of \$25,000 and a contract term of at least three (3) months, lessees and licensees of City property, and certain recipients of City financial assistance, shall comply with the provisions of Los Angeles Administrative Code Sections 10.37 et seq., Living Wage Ordinance (LWO) and 10.36 et seq., Worker Retention Ordinance (WRO).

Bidders/Proposers who believe that they meet the qualifications for one of the exemptions shall apply for exemption from the Ordinance by completing and submitting the appropriate Exemption/Non-Coverage Application form with their proposal.

Application forms are as follows:

- Exemption Application (Form LW-10),
- Small Business Exemption Application (Form LW-26)
- 501(c)(3) Non-profit Exemption Application (Form OCC/LW-28)
- Non-Coverage Determination Application (Form OCC/LW-29)

These forms and more detailed information about the ordinances are available on the Bureau of Contract Administration's website:

Living Wage Ordinance: <https://bca.lacity.org/living-wages-ordinance-lwo>

Worker Retention Ordinance: <https://bca.lacity.org/service-contract-worker-retention-ordinance-scwro>

If applying for an exemption, Respondents MUST complete and submit the appropriate exemption form(s) and submit form(s) with their response.

If no exemptions are claimed, a form is not required to be submitted with the proposal.